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**BOISE STATE UNIVERSITY FOUNDATION, INC.**  
**EXECUTIVE COMMITTEE**

Effective Date: November 10, 2023

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**MISSION:**

As a standing committee under the Amended and Restated Bylaws (the “Bylaws”) of the Foundation, Executive is authorized to exercise all powers of the Board between the meetings of said Board, except it may not take any of the following actions: (i) authorize distributions, (ii) approve dissolution, merger or the sale, pledge or transfer of all or substantially all of the Foundation’s assets, (iii) elect, appoint, or remove Directors or fill vacancies on the Board of Directors or any of its committees, or (iv) adopt, amend, or repeal the Articles or Bylaws.

**COMPOSITION:**

The Executive Committee will include the Immediate Past Chair, Executive Chair, Vice Chair, Secretary, Treasurer, all Committee Chairs, and up to two (2) At Large positions as mandated by the Bylaws.

**COMMITTEE OBJECTIVES:**

1. The timely communication of its actions to the Board.
2. Provide for review of all items of business which require Board action and determines its recommendation for Board action.
3. Provide for the review of all Foundation Board policies at least once every three years.
4. Provide for the review of any Foundation Strategic Plan to ensure alignment with Boise State University’s Strategic Plan.
5. Provide for the review and approval of legal contracts (including, but not limited to, memoranda of understanding or agreement; service agreements; loaned employee agreements; insurance policies; consulting contracts; real estate contracts; vendor contracts; unusual gift agreements—gift agreements done under the Foundation’s standard terms do not require review).
6. Take such actions as are necessary for the Foundation’s objectives to be achieved.

**ROLE OF CHAIR:**

1. To provide leadership to the Executive Committee in fulfilling its role and to work with the Foundation staff on Executive Committee activities.
2. To participate in determining meeting agenda and preside at Executive Committee meetings.

**STAFF:**

Primary staff support for the Executive Committee is the Executive Director of the Foundation, and Director for Foundation and Board Operations.